

Creators of tailored and immersive experiences through meticulous planning, styling, and management for any occasion

### WEDDINGS

#### with Elle-Events Management

We will work with every individual couple to learn and understand their vision. We will put together tailored proposals, creative concepts from styling to food and everything in between, as well as ensuring every wedding is personalised to each client.

We are dedicated experts and are here to create a seamless and personalised experience from start to finish.







# HOW WE WORK ...WITH YOU

Every wedding is unique, therefore we pride ourselves on our one-to-one planning, with a personal touch, and bespoke packages that are created to suit your requirements.

From concept to execution, our team will work with you to curate a truly unforgettable experience

conceptualise

plan

create

activate





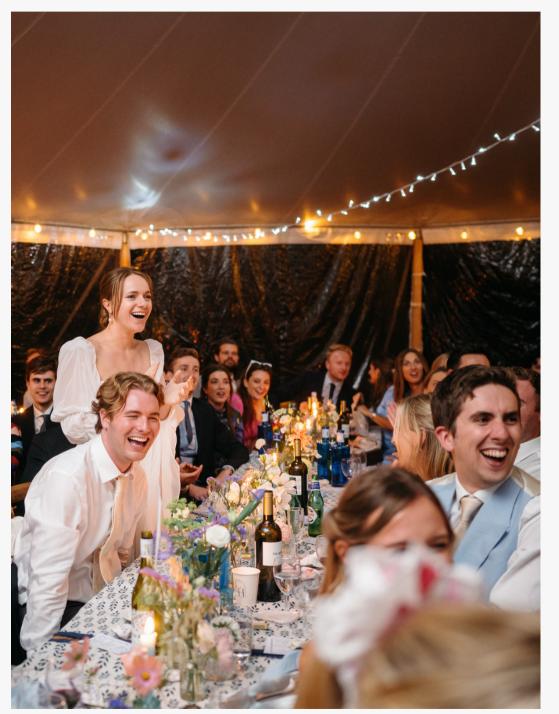




### YOUR WEDDING

with Elle-Events Management

We provide regular planning advice and meetings, coordinate every aspect of the day to eliminate stress, and allow your vision to come to life with added personalised styling.









### **OUR SERVICES**

We work collaboratively with our clients to achieve their vision and goals through the activation of unparalleled events.









#### **Event planning**

We provide full and partial planning for any event. From venue sourcing, designing menus, logistics and guest experience management, budgeting and negotiations, we can plan as much or as little as required.

#### **Event styling & theming**

We will work with you to conceptualise the theme, curate the styling and assist with the content of the event to ensure every aspect of your event is fully immersive and every detail is carefully thought through.

#### **Event management**

With your dedicated event expert from the initial planning through to the teardown, we will provide full event management services to ensure seamless running on the day(s).

#### **Trusted partners**

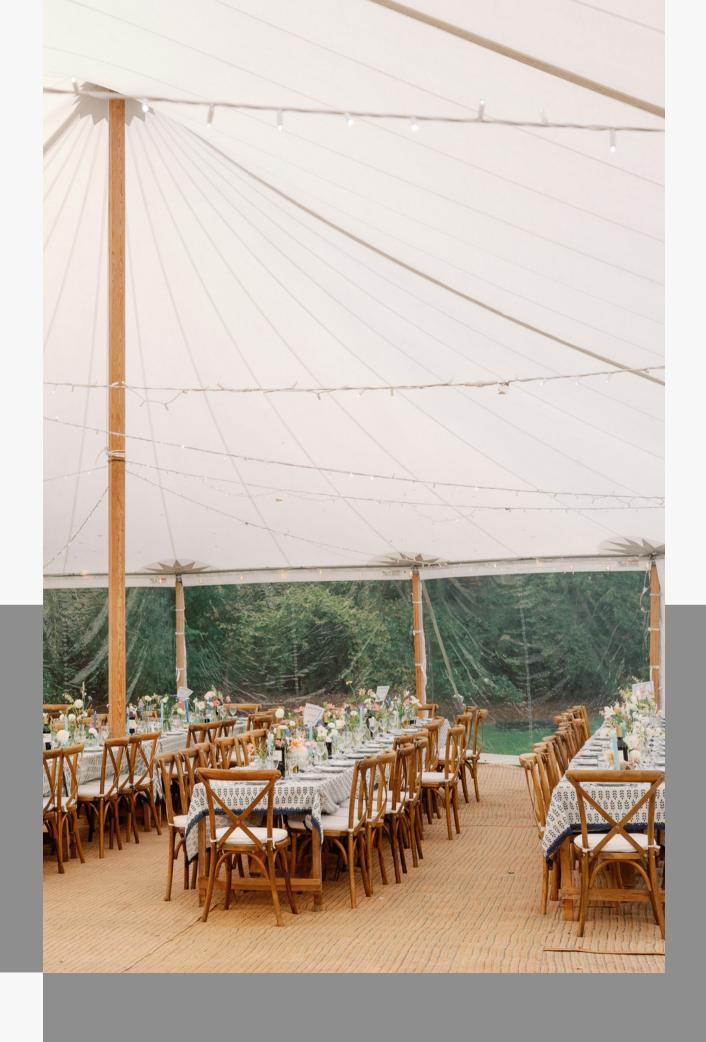
With a carefully curated list of trusted partners, we guarantee high quality, independent and locally sourced products and services wherever possible.



# WEDDING PLANNING

#### DESIGNED TO MAKE YOUR SPECIAL DAY UNFORGETTABLE

- Initial planning session to discuss ideas and your inspiration
- Unlimited advice and support throughout the planning process with a preevent meeting one month prior and a final details at least 72 hours prior
- Budget planning and management
- Supplier negotiation and management (including recommendations and booking management) we will manage supplier communications in the lead up to the day, ensuring a seamless flow of services on your special day
- Venue liaison site visits when required
- Logistics management
- Wedding administration which includes guest list management, menu choices, dietary requirements etc
- We will create a detailed paperwork that includes the event order and timeline that outlines every step on your wedding day. From setup to teardown, and everything in between



# WEDDING STYLING

# DESIGNED TO MAKE YOUR SPECIAL DAY UNFORGETTABLE

- Working closely with you to understand your vision, preferences, and style. From colour palettes to decor themes, we'll curate a bespoke design that reflects your unique story
- Venue and decor setup on the day. We will design each area of the venue, create
  mood boards for inspiration, source all decor, install and teardown before and after the
  event. We will ensure this perfectly captures your wedding aesthetic, ensuring every
  detail is flawlessly executed.
- Keeping your budget in mind, we will help you allocate funds to various aspects of the wedding. Our goal is to achieve your dream wedding without compromising on quality or exceeding your budget.



## WEDDING MANAGEMENT

WE ARE DEDICATED AND EXPERIENCED AND ARE HERE TO CREATE A SEAMLESS AND PERSONALISED EXPERIENCE FROM START TO FINISH.

#### In the lead up to the day, we will:

- Site visit when you first book and a meeting to run through all your current plans
- Final details meeting 4 weeks prior to your wedding day as well as introductions to your suppliers to agree timings and logistics
- Prepare wedding documents (event order and logistics management ahead of the day)

#### Professional management on the day includes:

- Main point of contact on the day meet and greet of all suppliers and guests
- Ensuring orders are correct and everything has arrived
- On the day of your wedding, our team will be on-site to manage all logistical aspects including the styling and setup of each space.
- We will ensure a smooth and seamless running order of your day.
- Event manager plus one assistant per 100 guests
- Greeting and directing guests
- Ensuring all wedding parties are where they should be according to the schedule
- Working with the photographer

...and being with you up until the first dance

# PRICE GUIDE

Service	Cost	Details
Wedding planning	Investment from £1,900	We will work with couples over their planning months to ensure every box is not only ticked but every detail has been carefully thought through. We will provide unlimited support and advice, work with chosen suppliers and negotiate the best possible prices for our couples.
On the day management	Investment from £1,100	Professional coordination and management of setup and all suppliers on the day  Ensuring the running order is followed and a seamless approach to ensure guest satisfaction.  If you would like planning 6-8 weeks prior to the day, there is a supplement charge of £500, subject to availability.
Wedding styling	Investment from £850	We will create concepts and provide detailed proposals and mood boards for couples to help with their overall style and guest experience.  We have a variety of items available to hire as well as working alongside some of Cambridge's best suppliers. Please note, decor hire prices are not included in the styling fee.

Please note, that assistant charges are £100 per day per 100 guests for on the day coordination Mileage is charged at £0.45 per mile, 20+ miles from Cambridge (CB4)

# meet the maker

ELLE ROBERTS-NISSEN



Having over 10 years' experience within the hospitality sector both in-house and agency, I have worked determinedly to create exceptional events within the corporate world. I have carefully curated bespoke weddings through diligent planning, personalised styling and on the day management. I have also worked in collaboration with businesses and brands on impressionable and unforgettable strategy and activations, specialising in event and accommodation sales activities.

With knowledge and experience of the UK and Australian markets, I pride myself on working collaboratively with clients no matter the size of the experience they are looking to bring to life.



#### Wedding couple '23

Incredible Wedding Planner

Elle was truly amazing in helping us organise our wedding: she played a pivotal role to ensure our wedding day went smoothly. She managed to rectify issues promptly and efficiently. She truly made the wedding an amazing and special day.

#### Wedding couple '23

Do not hesitate to book Elle!

Elle coordinated our wedding on the 1st of September and I could not recommend her highly. If I could do it all again I would have booked her to plan the whole thing to save myself mountains of stress!

Having Elle coordinate our day meant I could fully relax - I felt like a guest at my own wedding! I knew that Elle knew exactly what was happening, when it was happening and was in contact with all of my suppliers. She is an absolute angel to have around - so calming and willing to do anything she can to help.

Overall, I would highly recommend Elle and will be telling all of my friends to book her!!

#### Wedding couple '23

Our event was a great success and I put that down to Elle!

There were multiple suppliers to co-ordinate plus a large guest list, and she made the whole experience feel totally effortless.

It is such a relief to find some one who is always two steps ahead when it comes to event planning, Elle allowed us to truly enjoy the event and celebrate with our guests.

Simply the best event planner we have ever worked with - troubleshooting without us even realising, superb people skills and a calm demeanour at all times.

#### Mother of the groom - wedding '23

Thank goodness you took over!

Your ability to keep everything under control in such a calm fashion, has been amazing. We were so impressed, and grateful, that everything could be left to you to oversee! The day itself ran absolutely perfectly, meaning that us parents could just relax and enjoy ourselves - it was a beautiful wedding.

Thank you so much!

#### Wedding couple '22

My husband and I got married in Aug 2022 over the course of a week-long fusion wedding. Elle coordinated the most important day of all - our actual marriage day, involving an insane amount of professional management (people, parents, vendors, guests, and emotions) especially considering there were so many venues and hundred(s) of guests (St Benets Church, Trinity Hall, River Cam, and The Anchor on Silver St).

One of our key vendors fell through at the last minute and she literally saved the wedding by finding a replacement (who turned out to be way better than the original). I'm permanently grateful and we continue to be in awe of her miracle work.

It was a truly perfect wedding and it certainly couldn't have been - I wouldn't have had any peace of mind - without Elle.

#### Mother of the bride - wedding '23

Just wanted to thank you for all your hard work planning Katy & Kieran's wedding and putting it all into action last Saturday.

It all seemed to go seamlessly which I thought was all down to you.

I was very impressed.

#### Supplier '22-present

Collaborating with Elle has been an absolute pleasure over the past year. I am always confident she has everything under control or will provide a solution if a problem does occur.

Elle is always willing to go above and beyond expectations for her clients and suppliers to make sure they have the best possible experience.

I would highly recommend Elle to manage any event or plan a couple's special day.

#### Wedding guest '23

Well done for what was a glorious summer party last month. Your hard work and attention to detail really was appreciated - what a gorgeous and well-planned event.

#### Westminster College '23-present

Elle is the most organised and dedicated person I have ever met. Her ability to plan the most amazing weddings is second to none.

Elle has organised more weddings than she has had hot dinners - and since she is a huge foody, that's a lot! Elle doesn't leave a single stone unturned and knows all the questions to ask to ensure that every couple get exactly what they want.

She is personable and friendly and that, along with her amazing portfolio and experience, enables people to feel confident in her.

Not only is she able to plan every last detail so you know the day will run smoothly, Elle is a fantastic on-the-day manager.

She has a gift of keeping calm under pressure and your guests will never even notice all the plates spinning. I have full confidence in Elle and her wedding services.

I would, and do, recommend her to any couple who are planning to get married. She takes the stress out of planning and management of weddings and enables couples to enjoy their day and their love.

#### Cambridge Cookery School '21-22

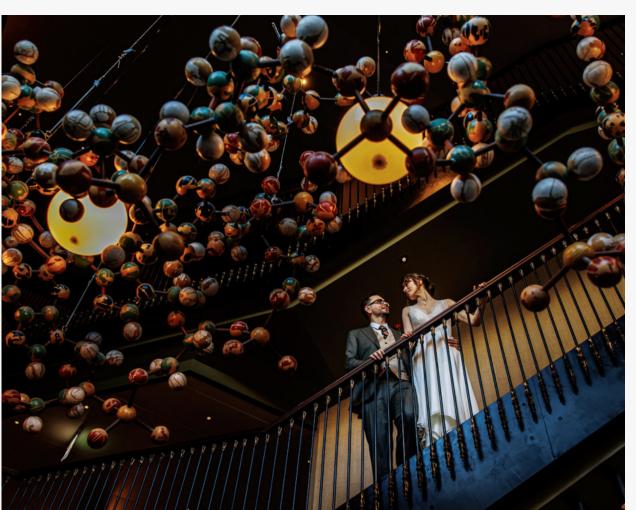
I have known Elle for just under a year, during which time she stepped in to manage front of house for my business during a short period of staff shortages here and also rented the venue from me to host a series of highly successful summer pop-up events.

Elle is a consummate professional with superb front of house and people skills. She is highly skilled within the areas of event planning and marketing, not least using social media.

When Elle launched her summer series of Pop-Up events, she filled the dates almost immediately, using efficient social media marketing and communication. Elle managed a series of free-lance chefs and freelance front of house teams with ease, running each unique pop-up with an assured hand and doing it with ease.























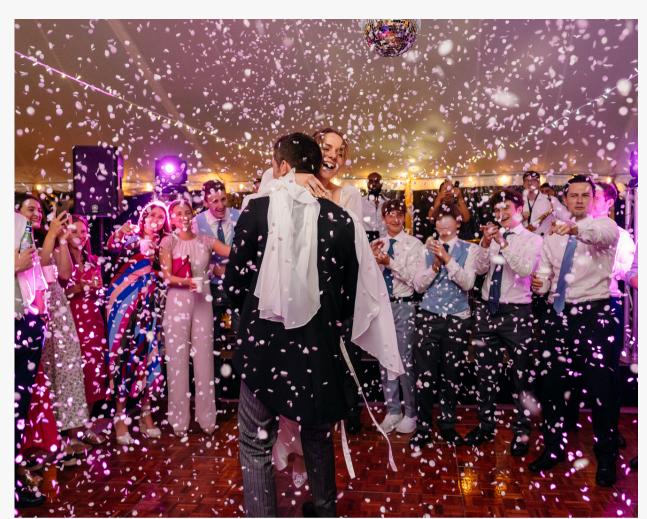












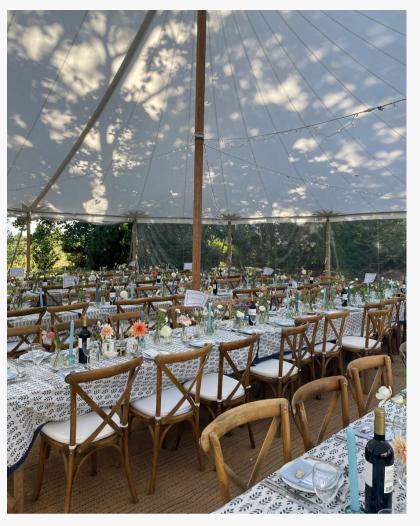




































# CONTACT DETAILS

Website

www.elle-eventsmgmt.com

Email Address

hello@elle-eventsmgmt.com

Phone Number

07713 055 518



Chris Boland Rafe Abrook Amy Sanders Trish Peters

