

Creators of tailored and immersive experiences through meticulous planning, styling, and management for any occasion

### CORPORATE EVENTS

with Elle-Events Management

Elle-Events Management works collaboratively with its clients to achieve their vision and goals through the activation of unparalleled events.

We are dedicated experts and are here to create a seamless and personalised experience from start to finish.







# HOW WE WORK ...WITH YOU

Elle-Events Management will work with you to learn and understand your vision. We will put together tailored proposals, creative concepts from styling to food and everything in between, as well as ensuring every event is personalised to each client.

conceptualise

plan

create

activate









### YOUR EVENT

with Elle-Events Management

We support the corporate market with event planning and management. Whether it is a day or week-long conference, networking or exhibitions, seasonal events to team building and VIP launch events. We are on hand to collaborate with you and assist in venue sourcing, delegate management, registration, and much more.









### **OUR SERVICES**

We are storytellers of experiential activations









#### **Event planning**

We provide full and partial planning for any event. From venue sourcing, designing menus, logistics and guest experience management, budgeting and negotiations, we can plan as much or as little as required.

#### **Event styling & theming**

We will work with you to conceptualise the theme, curate the styling and assist with the content of the event to ensure every aspect of your event is fully immersive and every detail is carefully thought through.

#### **Event management**

With your dedicated event expert from the initial planning through to the teardown, we will provide full event management services to ensure seamless running on the day(s).

#### **Trusted partners**

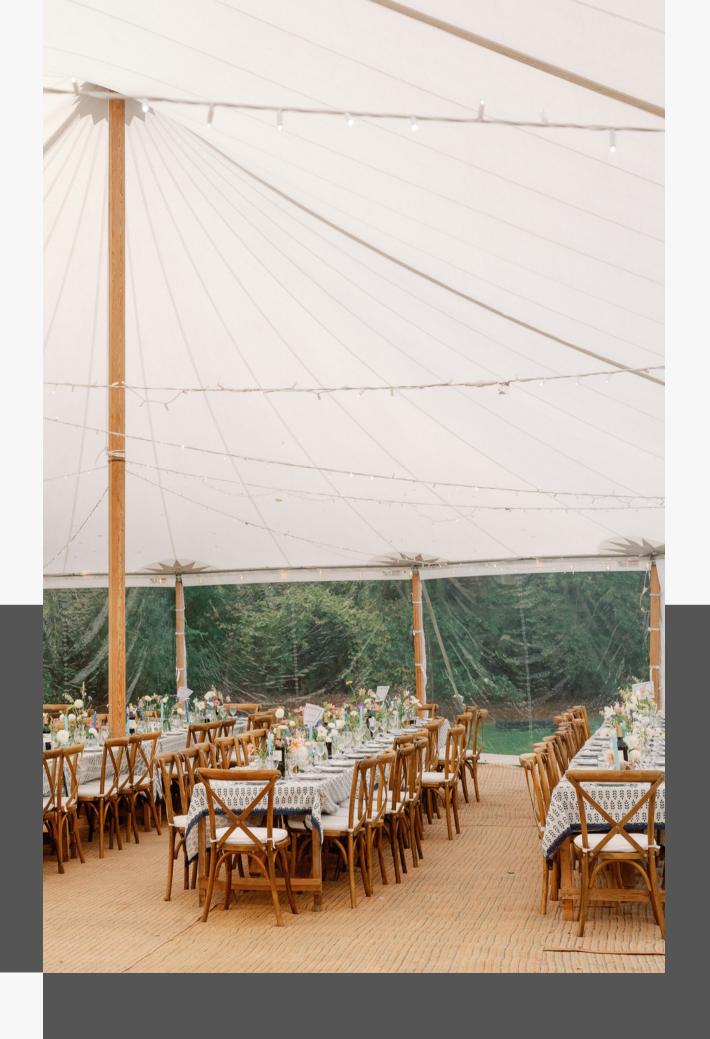
With a carefully curated list of trusted partners, we guarantee high quality, independent and locally sourced products and services wherever possible.



## EVENTPLANNING

DESIGNED TO HELP EVENT PLANNERS EVERY STEP OF THE WAY TO ENSURE A SEAMLESS EVENT

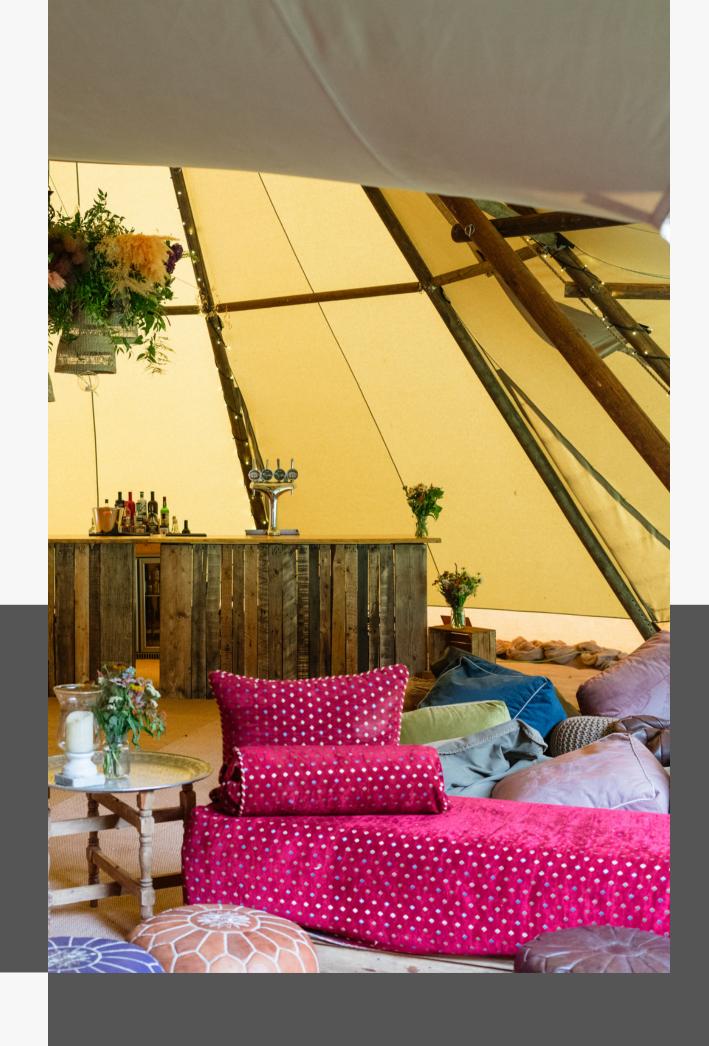
- Venue sourcing and site visits throughout
- Regular planning advice guidance and meetings
- Supplier sourcing from caterers to florists, stall holders to audio visual and everything in between
- Supplier management and communications
- Contract negotiations
- Budget planning
- Professionally created event order which will be distributed to all suppliers ahead of the day
- Guest experience management (invitation distribution, collating of RSVPs and dietaries, accommodation and travel arrangements and recommendations)
- Sales and marketing (if required for the event)



# EVENT STYLING

#### DESIGNED TO PERSONALISE YOUR NEXT EVENT

- Working closely with the client and other suppliers involved to understand the vision, preferences, and style. From colour palettes to decor themes, we'll curate a bespoke design that reflects the story behind each event.
- Venue and decor setup on the day. We will design each area of the venue, create
  mood boards for inspiration, source all decor, install and teardown before and after the
  event. We will ensure this perfectly captures your aesthetic, ensuring every detail is
  flawlessly executed.
- We will source all decor, props and items required for the event
- Keeping the budget in mind, we will help allocate funds to various aspects of the event. Our goal is to achieve the perfect vision without compromising on quality or exceeding budget



### EVENT MANAGEMENT

WE WILL COLLABORATE WITH YOUR EXISTING TEAM AND WORK AS AN EXTENSION OF THE BUSINESS TO ENSURE THE EVENTS ARE RUN PROFESSIONALLY AND A CLIENT'S EXPECTATION IS NOT ONLY MET BUT EXCEEDED.

- Pre event site visit and meetings at least 6 weeks prior to the event
- Supplier handovers and management from 4 weeks prior to the event
- Management of setup and teardown days
- Professional and seamless event management on the event day(s)
- Management of all logistics
- Professionally created event order which will be distributed to all suppliers ahead of the day
- Supplier management
- Guest experience management
- On the day team briefings

# meet the maker

ELLE ROBERTS-NISSEN



Having over 10 years' experience within the hospitality sector both in-house and agency, I have worked determinedly to create exceptional events within the corporate world. I have carefully curated bespoke weddings through diligent planning, personalised styling and on the day management. I have also worked in collaboration with businesses and brands on impressionable and unforgettable strategy and activations, specialising in event and accommodation sales activities.

With knowledge and experience of the UK and Australian markets, I pride myself on working collaboratively with clients no matter the size of the experience they are looking to bring to life.

### CONTACT DETAILS

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